

Resolution authorizing a contract extension for offsite records storage and records management services

(Purchasing)

(EST ANNUAL AMT

\$250,000.00)

**WHEREAS**, Briar Gate Realty dba Fireproof Records Center and Cintas Corporation No. 2 were awarded contracts for offsite records storage and records management services by the Franklin County Board of Commissioners on December 2, 2008 (Resolution 0982-08); and

**WHEREAS**, the original contracts were for a period of two years with the option to extend for three additional 1-year periods with the approval of the Franklin County Board of Commissions.

**WHEREAS**, the bid documents including specifications, and prices submitted by Briar Gate Realty dba Fireproof Records Center and Cintas Corporation No. 2 for ITB 2008-02-56 shall be the governing term contract which is fully incorporated herein, and is binding on all; and

**WHEREAS**, the contract extensions will be for the second allowed contract extension period through November 30, 2012; and

**WHEREAS**, the Franklin County Purchasing Department recommends approval of the contract extensions with Briar Gate Realty dba Fireproof Records Center and Cintas Corporation No. 2 for Countywide offsite records storage and records management services; and

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, OHIO:

That the attached contract extensions with Briar Gate Realty dba Fireproof Records Center and Cintas Corporation No. 2 are hereby approved. Each individual agency using the contracts will open purchase orders as services are utilized.

AGENCY

EST ANNUAL AMT

Franklin County Purchasing Department

\$250,000.00

Prepared by: Chris Johnston

cc: Commissioners  
Auditor Administration & Fiscal

Resolution authorizing a contract extension for offsite records storage and records management services

(Purchasing)

(EST ANNUAL AMT  
\$250,000.00)

Cintas Corporation No. 2  
Briar Gate Realty dba Fireproof Records Center  
Franklin County Purchasing Department  
Purchasing (ITB 2008-02-56)